

Part ____

WIRE TRANSFER REQUEST

Voucher Number: _____

Document Number: _____

Amount to be Paid: _____

Currency
Ex: USD/EUR/GBP/QAR

Payment to be sent in: **USD**

Foreign Currency

Auditor Signature: _____ Date: _____

Wire information located at: _____
(file name)

Beneficiary Account Name: _____

Complete Beneficiary Address: _____

Beneficiary Phone Number: _____

(Dept. Provided) Account for Transfer Fees: _____ Dept Code:

Domestic Wires

Bank Account Number: _____

ABA Routing Number: _____

International/Foreign Wires

Bank Account Number: _____

OR

IBAN Number (22-27 digits): _____

SWIFT Code (5-8 letters): _____

OR

BIC Number: _____

CLABE Number (Mexico only): _____

IRC/Bank Branch #: _____

Intermediary Required

Intermediary/Correspondent Bank

SWIFT Code (5-8 letters): _____

OR

ABA Routing Number: _____

Payment Code/Purpose of Payment: _____

Additional Notes if needed: _____

