

August 2022 Payroll Processing Schedule



* Schedule subject to change based on processing requirements. Refer to the Payroll Website for updates.

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
	1 Monthly Payday	2	3	4 #22-25 Retro Timesheets & BP Approvals due at 5pm	5	6
7	8 #22-25 Timesheets, BP approvals, PPRs, & Time Off Due @ 11am #22-25 Pay Calculation Results Report available @ Noon	9 #22-25 Pay Calculation Results Report Refreshed @ 10am #22-25 Timesheets Locked Only Timekeepers can update Run Timekeeper Reports	10 #22-25 BW Final Pay Calculation Results Report available @ 2pm	11	12 #22-25 BW Payday	13
14	15	16	17 Monthly Retro BP approvals due @ 5pm	18 Monthly Pay Calculation Results Report Available @ Noon #22-26 Retro Timesheets & BP Approvals due at 5pm	19 Monthly Pay Calculation Results Report Refreshed @ 10am	20
21	22 #22-26 Timesheets, BP approvals, PPRs, & Time Off Due @ 11am Monthly Pay Calculation Results Report Refreshed @ 10am Monthly PPRs Due @ 11am #22-26 Pay Calculation Results Report available @ Noon	23 #22-26 Pay Calculation Results Report Refreshed @ 10am Monthly Pay Calculation Results Report Refreshed @ 10am Current Monthly BP approvals Due @ 5pm #22-26 Timesheets Locked Only Timekeepers can update Run Timekeeper Reports	24 Monthly Pay Calculation Results Report Refreshed @ 10am #22-26 BW Final Pay Calculation Results Report available @ 2pm	25 Monthly Final Pay Calculation Results Report available @ 2 pm	26 #22-26 BW Payday	27
28	29	30	31			