



PAYROLL SERVICES

BIWEEKLY PAY SCHEDULE: FISCAL YEAR 2021 (Aug 2020 - Aug 2021)

PAY PERIOD NO.	FROM	THRU	Time Sheets Due	PAY DATE	LONGEVITY PAY DATE	WORKING DAYS	WORKING HOURS IN FY AFTER PAY PERIOD
							2088
1	Aug 23	Sep 05	Sep 07	Sep 11	L	10	2056
2	Sep 06	Sep 19	Sep 21	Sep 25		10	1976
3	Sep 20	Oct 03	Oct 05	Oct 09	L	10	1896
4	Oct 04	Oct 17	Oct 19	Oct 23		10	1816
5	Oct 18	Oct 31	Nov 02	Nov 06		10	1736
6	Nov 01	Nov 14	Nov 16	Nov 20	L	10	1656
7	Nov 15	Nov 28	Nov 30	Dec 04		10	1576
*E 8	Nov 29	Dec 12	Dec 09	Dec 18	L	10	1496
*E 9	Dec 13	Dec 26	Dec 17	Jan 04		10	1416
10	Dec 27	Jan 09	Jan 11	Jan 15	L	10	1336
11	Jan 10	Jan 23	Jan 25	Jan 29	(No Ins)	10	1256
12	Jan 24	Feb 06	Feb 08	Feb 12	L	10	1176
13	Feb 07	Feb 20	Feb 22	Feb 26		10	1096
14	Feb 21	Mar 06	Mar 08	Mar 12	L	10	1016
15	Mar 07	Mar 20	Mar 22	Mar 26		10	936
16	Mar 21	Apr 03	Apr 05	Apr 09	L	10	856
17	Apr 04	Apr 17	Apr 19	Apr 23		10	766
18	Apr 18	May 01	May 03	May 07	L	10	696
19	May 02	May 15	May 17	May 21		10	616
*E 20	May 16	May 29	May 27	Jun 04		10	536
21	May 30	Jun 12	Jun 14	Jun 18	L	10	456
22	Jun 13	Jun 26	Jun 28	Jul 02		10	376
23	Jun 27	Jul 10	Jul 12	Jul 16	L	10	296
24	Jul 11	Jul 24	Jul 26	Jul 30	(No Ins)	10	216
25	Jul 25	Aug 07	Aug 09	Aug 13	L	10	136
26	Aug 08	Aug 21	Aug 23	Aug 27		10	56

E= Estimated Time

* Holiday Adjustments

L= Longevity Paid

Holiday Schedule

Thanksgiving
Winter Break
MLK,Jr. Day

Nov 26 - 27
Dec 23 - Jan 01
Jan 18

Spring Break
Memorial Day

Mar 19
May 28,31

<i>FISCAL YEAR 2022 (Aug 2020- Aug 2022)</i>							2088
1	Aug 22	Sep 04		Sep 10		10	

Updated 02.05.2021

Note: The above schedule is subject to updates based on processing requirement changes . Please refer to our website routinely for updates and our monthly calendar.

Timesheets: The due date includes that all approvals must be completed by 11 AM to be added with the correspondin pay day. Timesheets are locked at 5 PM on the due date. Employees should contact Timekeepers for updates after the due date.