

1042-S Duplicate Request (Internationals Only)

INSTRUCTIONS: This form is used by employees and students to request a duplicate 1042-S Form. Please type or print in the fields below. Your request will be processed within 10 days of receiving this form. **Present your picture ID card to pick up your forms in person.** Call (979) 845-8104 for assistance.

Delivery options:

1. ☐ **Pick up** – General Services Complex, 750 Agronomy Road, Suite 3101 – Tax Compliance & Reporting
Student ID required to pick-up forms in person.
2. ☐ **U.S. Mail** – Your duplicate 1042-S will be mailed to the address you provide below.
3. ☐ **Image Scan via Filex (Secured Email)**

University's Name/Location : _____

Today's Date	Tax Year Requested
Student UIN	Name
Mailing address	
Email Address	Telephone

Privacy Notice: State law requires that you be informed that you are entitled to: (1) request to be informed about the information collected about yourself on this form (with a few exceptions as provided by law); (2) receive and review that information; and (3) have the information corrected at no charge.
<https://casetext.com/statute/texas-codes/government-code/title-5-open-governmentethics/subtitle-a-open-government/chapter-559-state-government-privacy-policies>

 Student Signature Required

 Printed Name Required

 Date

MAIL FORM TO:
 Texas A&M University
 Tax Compliance & Reporting
 MS 6003
 College Station, TX 77843-6003

DROP OFF FORM TO:
 General Services Complex
 750 Agronomy Rd
 Suite 3101

FAX FORM TO:
 Fax (979) 458-3131

EMAIL FORM TO:
tax@tamu.edu

NEED HELP?
EMAIL: tax@tamu.edu