

1042-S Duplicate Request (Internationals Only)

Privacy Notice: State law requires that you be informed that you are entitled to: (1) request to be informed about the information collected about yourself on this form (with a few exceptions as provided by law); (2) receive and review that information; and (3) have the information corrected at no charge. To request this information, contact tax@tamu.edu or call (979) 862-1271.

INSTRUCTIONS: This form is used by employees and students to request a duplicate 1042-S Form. Please type or print in the fields below. Your request will be processed within 10 days of receiving this form. **Present your picture ID card to pick up your forms in person.** Call (979) 862-1271 for assistance.

Delivery options:

1. **Pick up** – General Services Complex, 750 Agronomy Road, Suite 3401 – Tax Compliance & Reporting
Student ID required to pick-up forms in person.
2. **U.S. Mail** – Your duplicate 1042-S will be mailed to the address you provide below.
3. **Image Scan via Email** – Request will only be sent to the student’s official Texas A&M University email address. **CAUTION: Email is not a secure method of delivery. You must initial here for consent _____**

Today’s Date	Tax Year Requested
Student UIN	Name
Mailing address	
Email Address	Telephone

Student Signature Required

Date

Printed Name Required

MAIL FORM TO: Texas A&M University Tax Compliance & Reporting MS 6003 College Station, TX 77843-6003	DROP OFF FORM TO: General Services Complex 750 Agronomy Rd Suite 3101	FAX FORM TO: Fax (979) 458-3131 EMAIL FORM TO: tax@tamu.edu	NEED HELP? Phone (979) 862-1271 tax@tamu.edu
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